



EXECUTIVE ORDER NO. 12
Series of 2021

**REORGANIZING THE MUNICIPAL LOCAL SCHOOL BOARD OF CLAVERIA,
CAGAYAN**

WHEREAS, as mandated by the Local Government Code of 1991, the Local Government Unit of Claveria has organized the Local School Board (LSB) that has been administering the special education fund to upgrade educational standards of public schools;

WHEREAS, the Local School Board has been primarily responsible for the allocation of the share of the LGU in the proceeds from the additional levy constituting the Special Education fund;

WHEREAS, the Local School Board serves as an advisory committee to the Sangguniang Bayan on educational matters;

WHEREAS, there is a need to reorganize the Local School Board;

NOW THEREFORE, I, CELIA T. LAYUS, MD., Municipal Mayor of Claveria, Cagayan, by virtue of the authority vested in me by law, do hereby order the immediate reorganization of the Local School Board.

Section 1. Composition of the Local School Board. The Local School Board shall compose the following:

Co-Chairman	HON. CELIA T. LAYUS, MD	Municipal Mayor
Co-Chairman		Public Schools District Supervisor
Members:	ARNEL RYAN T. LAYUS, MD	FPTA Federation President
	HON. MELODY ANTONIETA BLANCA C. MABANAG	SB, Chairman-Committee on Education and Culture
	CHARITO R. TAGALA	President-Claveria Teachers Association
	REBECCA C. CALIVA	President - CVTSSA
	ROLI JOLAIAN G. TUMANENG	President-SK Federation
	VIOLETA T. TAJON	Municipal Treasurer

Section 2. Functions of the Local School Board. The Municipal Local School Board shall have the following functions:

- a. Determine, in accordance with criteria set by authorities, the annual supplementary budgetary needs for the operation and maintenance of public schools within the Municipality of Claveria, and supplementary local costs of meeting, such needs, which shall be reflected in the form of an annual school board budget corresponding to its share of the proceeds of the special levy on real constituting the Special Education Fund and such other sources of revenue as the Local Government Code and other laws or ordinances may provide;
- b. Authorize the Municipal Treasurer to disburse fund from the Special Education Fund pursuant to the prepared approved budget and in accordance with existing rules and regulations;
- c. Serve as an advisory committee to the Sangguniang Bayan on educational matters, such as, but not limited to, the necessity for and the uses of local appropriations for educational purposes; and
- d. Recommend changes in the names of public schools within the territorial jurisdiction of the local government unit for enactment by the Sangguniang Bayan.

Section 3. Effectivity. This Executive Order shall take effect immediately upon signing and shall remain in force unless otherwise revoked.

Done this 22nd day of June 2021 at Claveria, Cagayan.


CELIA T. LAYUS, MD
Municipal Mayor

