

OFFICE OF THE MUNICIPAL MAYOR

EXECUTIVE ORDER NO. 21, Series of 2020

CREATION OF THE **FOCAL PERSON** OF LGU AND DSWD FOR THE VALIDATION PHASE OF THE LISTAHANAN PROJECT OF THE DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT AND APPOINTING MEMBERS THEREOF FOR THESE PURPOSES.

WHEREAS, by virtue of Executive Order 867 entitled "Providing for the adoption of the National Household Targeting System for Poverty Reduction (NHTS-PR) also known as Listahanan, it shall serve as the mechanism for identifying poor households who shall be recipients for the social protection programs nationwide.

WHEREAS, For the first two rounds of assessment under NHTS-PR, Local Government Units (LGUs) and Civil Society Organizations (CSOs) have likewise used the Listahanan database in the implementation of their programs and projects for the poor.

WHEREAS, Considering the magnitude of potential stakeholders utilizing the database, it is important that the initial list of the poor is subjected to a thorough authentication prior to finalization and sharing.

WHEREAS, the Validation and Finalization Phase provides an opportunity for the community and Local Government Units to review the initial list of poor households generated after the initial application of the Proxy Means Test (PMT) for transparency.

WHEREAS, Memorandum of Understanding between the Department of Interior and Local Government (DILG) and the Department of Social Welfare and Development (DSWD) that the latter needs the assistance of the former in the household assessment particularly on the validation phase.

WHEREAS, a focal person shall be appointed to serve as the contact person between LGU and DSWD Listahanan. He/she will be the primary person who will communicate information to the LGU base on the updates and information that will be relayed by the Listahanan Field staff and vice versa.

NOW THEREFORE, I _____, Municipal/ City Mayor of _____, _____ by virtue of the power vested in me by Law, do hereby order the focal person of DSWD AND LGU with the following stipulations:

Section 1: Composition

One (1) Focal person shall be designated preferably from the office of City/Municipal Social Welfare and Development Office (MSWDO).

Section 2: Duties and Functions

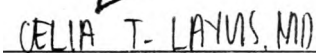
The focal person shall have the following duties and functions:

- a. Serve as a contact person between DSWD and DSWD during the Validation and Finalization Phase
- b. Assist in the compilation and organization of the grievance forms to be reviewed by the LVC
- c. Retrieval and safekeeping of the reviewed grievance forms
- d. Perform other tasks that may be assigned by the LGU/MSWDO

Section 3: Effectivity

This Executive Order shall take effective on the date of the signing hereof by the City/Municipal Mayor and shall remain in full force and effect until the Validation Phase of Listahan Project will be completed.

In witness whereof, I have hereunto set my hand and caused the seal of the municipality of _____ this _____ day of _____ in _____.



City/Municipal Mayor