



Republic of the Philippines
Province of Cagayan
MUNICIPALITY OF CLAVERIA

OFFICE OF THE LOCAL CHIEF EXECUTIVE

Phone number: (078) 395-01-81 / Email: lqu.claveria.cagayan@gmail.com

EXECUTIVE ORDER NO. 2020 - 14

EXECUTIVE ORDER IN CREATION AND DESIGNATION OF THE REGULATORY REFORM TEAM (RRT) OF CLAVERIA, CAGAYAN

WHEREAS, Joint Memorandum Circular No. 2019 - 01 dated December 10, 2019 Guidelines on the Regulatory Reform for Local Government Units pursuant to the Ease of Doing Business and Efficient Government Service Delivery (EODB-EGSD) Act of 2018.

WHEREAS, Pursuant to Section 5 of Republic Act No. 11032, otherwise known as the **Ease of Doing Business and Efficient Government Service Delivery Act of 2018**, All offices and agencies which provide government services are hereby mandated to regularly undertake cost compliance analysis, time and motion studies, undergo evaluation and improvement of their transaction systems and procedures and engineer the same if deemed necessary to reduce bureaucratic red tape and processing time”;

WHEREAS, In support to the implementation of the abovementioned Act and its specific provisions, and in view of the Philippine Development Plan 2017-2022 that ensures People-Centered, Clean, and Efficient Governance through seamless service delivery, the Department of the Interior and Local Government (DILG) issued Memorandum Circular No. 2018-2014 series of 2018 entitled, “Reengineering of LGU systems and Procedures on EODB-EGD Act of 2018” that enjoins LGUs to initiate reengineering of its operations and procedures;

WHEREAS, It aims to improve the delivery of government services in the country by reviewing business and nonbusiness-related Local Ordinances, issuances, and resolutions then recommend the repeal, amendment, consolidation, or retention, as may be deemed necessary, to eliminate unnecessary burden to business and non-business related transactions.

NOW THEREFORE, I, CELIA T. LAYUS, M.D., Municipal Mayor of Claveria, Cagayan, by virtue of the powers vested in me by law, do hereby order;

Section 1. Creation and Designation of the Team - In order to facilitate the activities of the **Regulatory Reform Team** shall compose of the following members:

Head:	HON. CELIA T. LAYUS, M.D. Municipal Mayor
Co-Head:	HON. SOLFERINO A. AGRA, JR., M.D. Municipal Vice Mayor
Members:	HON. CONRADO C. PASCUA Sangguniang Bayan Member Chairman, Committee on Good Governance
	HON. ANGELITA A. BARIUAN Sangguniang Bayan Member Chairman, Committee on Trade, Industry and Cooperative
	MRS. ESTRELLA D. ANDRES MPDC
	PONCE R. PULIDO, M.D. Private Secretary II



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MR. EMMANUEL A. MOLINA
BPLO

Secretariat: **DONNA A. SALACUP**
HRMO

JERRY JEFFERSON PETER ONG
Sangguniang Bayan Secretary

RANDOLPH ELIZER SIMON
Municipal Civil Registrar

MS. IVY GRACE DOMINGO
DTI

Section 2. Functions of the Team - The Team shall be responsible for the following:

- a) Stocktake all existing local ordinances and issuances made by LGUs solely or jointly made with other LGUs or NGAs;
- b) Conduct public dialogues with stakeholder such as NGAs, CSOs and the private sector, to identify cumbersome regulations and determine priority ordinances and issuances for review/assessment;
- c) Review/assess prioritized local ordinances, issuances and resolutions; If It Is redundant, outdated, r unnecessary using Four-way Test;
- d) Recommend policy options that may be adopted by the LGU;
- e) Draft policies based on the result of assessment;
- f) Accomplish the Regulatory Reform Technical Report (RRTR);
- g) Create a monitoring and Evaluation System;
- h) Create and/or update the database systems and the LGU website. The website shall include, all local ordinances, issuances and resolution with their corresponding amendments, the most current and updated Citizen's Charter with all services offered classified as Simple, Complex, and Highly Technical. It should be business-friendly and accessible;
- i) Establish regulatory management procedures and methodologies in the modification, adoption, implementation, and evaluation of existing local ordinances, issuances, and resolutions of LGU;
- j) Conduct studies/reviews in the promotion of efficient government services and ease of doing business:
- k) Conduct quarter meeting and as need arises with proper documentations; and
- l) Ensure regular and timely submission to DILG and ARTA

The Regulatory Reform Team (RRT) shall conduct regular stocktaking, monitoring and recommendation of policy options using the same process and forms.

Section 3. Repealing Clause - All order and issuance inconsistent with this Executive Order are hereby repealed or modified accordingly.

Section 4. Effectivity - This Executive Order shall take effect immediately and shall remain valid until revoked, amended, or repealed by subsequent issuance.

Done this 10th day of July, 2020 at Claveria, Cagayan.


CELIA T. LAYUS, M.D.
Municipal Mayor